*DR 25-1-51

DEPARTMENT OF THE ARMY ST. LOUIS DISTRICT, CORPS OF ENGINEERS 1222 SPRUCE STREET ST. LOUIS, MISSOURI 63103-2833

CEMVS-IM-P

Regulation No. 25-1-51

15 October 2000

Information Management OFFICE SYMBOLS

- 1. <u>PURPOSE</u>. The purpose of this regulation is to prescribe policy for the use and construction of office symbols for the St. Louis District (CEMVS), and to publish CEMVS office symbols.
- 2. <u>APPLICABILITY</u>. This regulation is applicable to all organizational elements of the St. Louis District, Corps of Engineers.

3. REFERENCES.

- a. Army Regulation (AR) 25-1, The Army Information Resources Management Program, 15 Feb 2000.
 - b. Division Regulation (DIVR) 25-1-3, Office Symbols, 14 May 1997.

4. RESPONSIBILITIES.

- a. The Resource Management Office (CEMVS-RM) will assign District office symbols.
- b. District office symbols will be coordinated with the Records Manager (CEMVS-IM-P).

5. POLICY.

a. Changes to office symbols will be kept to a minimum, and will not be changed solely because an office's name has been changed.

^{*}This regulation supersedes DR 25-1-51, dtd 30 June 1999

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- b. Office symbols will be added or deleted when:
 - (1) New organizational elements are created by Permanent Orders.
 - (2) Existing organizational elements are terminated.
 - (3) Organizational elements are divided or merged.

MICHAEL R. MORROW

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APP A – Office Symbols

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APPENDIX A -ST. LOUIS DISTRICT OFFICE SYMBOLS

TITLE	OFFICE SYMBOL
EXECUTIVE OFFICE	_
Commanding Officer Deputy Commander Deputy District Engineer for Planning, Programs and Project Management Executive Assistant	CEMVS-DE CEMVS-DD CEMVS-DP
DEPUTY FOR SMALL BUSINESS	CEMVS-DB
SECURITY AND LAW ENFORCEMENT OFFICE	CEMVS-DS
EQUAL EMPLOYMENT OPPORTUNITY	CEMVS-EE
INTERNAL REVIEW OFFICE	CEMVS-IR
OFFICE OF COUNSEL	CEMVS-OC
PUBLIC AFFAIRS OFFICE	CEMVS-PA
SAFETY & OCCUPATIONAL HEALTH OFFICE	CEMVS-SO
CONTRACTING DIVISION	CEMVS-CT
Team X Team Y	CEMVS-CT-X CEMVS-CT-Y

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TITLE

OFFICE SYMBOL

HUMAN RESOURCES OFFICE (CIVILIAN PERSONNEL ADVISORY CENTER)

CEMVS-HR

INFORMATION MANAGEMENT OFFICE

CEMVS-IM

Planning & Services Branch Integration & Implementation Branch

CEMVS-IM-P CEMVS-IM-I

LOGISTICS MANAGEMENT OFFICE

CEMVS-LM

Supply Branch Transportation, Maintenance, and **Facilities Branch**

CEMVS-LM-S CEMVS-LM-T

RESOURCE MANAGEMENT OFFICE

CEMVS-RM

Budget Intergration & Manpower Management Branch

CEMVS-RM-B

Finance & Accounting Branch

CEMVS-RM-F

PLANNING, PROGRAMS & PROJECT MANAGEMENT DIVISION

CEMVS-PM

American Heritage Rivers Initiative CEMVS-PM-A **Programs Branch** CEMVS-PM-P **Environmental & Economic Analysis Branch** CEMVS-PM-E **Economics Section Environmental Section** Project Management Branch for Flood Control CEMVS-PM-F & Support for Others

CEMVS-PM-EE CEMVS-PM-EA

CEMVS-PM-N

Project Management Branch for Navigation

& Environmental

Formerly Utilized Site Remedial Action Program Office

CEMVS-PM-R

OFFICE SYMBOL

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TITLE

REAL ESTATE DIVISION CEMVS-RE

Acquisition BranchCEMVS-RE-AAppraisal/Planning & Control BranchCEMVS-RE-EManagement & Disposal BranchCEMVS-RE-M

ENGINEERING DIVISION

Office of the City of	•
Office of the Chief	CEMVS-ED
Office of the Assistant Chief	CEMVS-ED-X
Cost Engineering & Contract Management Branch	CEMVS-ED-C
Design Branch	CEMVS-ED-D
Structural/Architectural Section	CEMVS-ED-DA
Architectural Unit	CEMVS-ED-DAA
Structural Unit	CEMVS-ED-DAS
Civil/Specs Section	CEMVS-ED-DC
Civil Unit	CEMVS-ED-DCC
Specifications Unit	CEMVS-ED-DCS
Water/Waste Water Unit	CEMVS-ED-DCS
Mechanical/Electrical Section	CEMVS-ED-DM
Electrical Unit	CEMVS-ED-DME
Mechanical Unit	CEMVS-ED-DIME
Geotechnical Branch	CEMVS-ED-DIVIDI CEMVS-ED-G
Foundations Section	CEMVS-ED-GF
Geology Section	CEMVS-ED-GF CEMVS-ED-GG
Instrumentation, Soils & Materials Section	
Hydrologic & Hydraulics Branch	CEMVS-ED-GE
Hydrologic Engineering Section	CEMVS-ED-H
Environmental Quality Section	CEMVS-ED-HE
Potamology Section	CEMVS-ED-HQ
River Engineering Unit	CEMVS-ED-HP
Water Control Management Unit	CEMVS-ED-HPR
Ordnance & Technical Service Branch	CEMVS-ED-HPW
	CEMVS-ED-P
Geospatial Engineering Branch	CEMVS-ED-S
Geodesy/Photogrammetry Section	CEMVS-ED-SG
Engineering Data Management Section	CEMVS-ED-SD
Curation & Archives Analysis Branch	CEMVS-ED-Z

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TITLE

OFFICE SYMBOL

CONSTRUCTION-OPERATIONS READINESS DIVISION

Office of Chief	CEMBIC CO
Office of Assistant Chief	CEMVS-CO CEMVS-CO-X
Construction Branch	CEMVS-CO-X CEMVS-CO-C
Northern Area Office	
Southern Area Office	CEMVS-CO-CN
Central Area Office	CEMVS-CO-CS
Formerly Utilized Site Remedial Action	CEMVS-CO-CA CEMVS-CO-CF
Program Area Office	CEMVS-CO-CF
District Dredging Project Manager	CEMVS-CO-D
Regulatory Branch	CEMVS-CO-F
Management Support Branch	
Readiness Branch	CEMVS-CO-M
Operations Technical & Policy Branch	CEMVS-CO-R
Carlyle Lake/Kaskaskia Navigation	CEMVS-CO-T
Project Office	CEMVS-CO-A
Kaskaskia Lock and Dam	CEMUS CO AT
Rend Lake Project Office	CEMVS-CO-AK
Mark Twain Lake Project Office	CEMVS-CO-B
Clarence Cannon Power Plant	CEMVS-CO-J
Rivers Project Office	CEMVS-CO-JP
Riverlands Section	CEMVS-CO-N
Clarksville Office	CEMVS-CO-NR
Navigation Section	CEMVS-CO-NR-C
Lock & Dam No. 24	CEMVS-CO-NN
Lock & Dam No. 25	CEMVS-CO-NN-4
Melvin Price Locks and Dam	CEMVS-CO-NN-5
Locks No. 27	CEMVS-CO-NN-P
Physical Support & Service Base Section	CEMVS-CO-NN-7
Shops & Yards Area	CEMVS-CO-NP
Dredge Potter	CEMVS-CO-NP
Pathfinder	CEMVS-CO-NP-D
Lake Shelbyville Project Office	CEMVS-CO-NP-P
Wappapello Lake Project Office	CEMVS-CO-S
	CEMVS-CO-W